

**TOWN OF HARRISON
DEPARTMENT OF CONSTRUCTION INSPECTION
318 HARRISON AVENUE
HARRISON, NEW JERSEY 07029
ORDINANCE #1111**

**Application for Road Opening/
Right-of-Way Permit**

• **ONE-CALL**
Confirmation No. _____

***Call Before your dig!
Toll free 1-(800) 272-1000**

PERMIT # _____

This application must be made before any work is started. A copy of the permit approved and signed must be available on the site at all times when work is in progress. Applicant submits to the Engineering Division, Town Hall, 318 Harrison Ave., Room B1 an application/permit fee: check or money order payable to Town of Harrison and a Certificate of Insurance.

APPLICATION
MADE BY _____
Name of Contractor

MAILING ADDRESS _____
(Street) (City) (State) (Zip Code)

Office Telephone Number _____ Cell Telephone Number _____ Fax # _____

_____ (Work Site Location) Block Lot (Commercial/Industrial/Residential)

Description of Work _____

TOTAL AREA OF PAVEMENT OPENING _____ Sq.yd. Width 5 ft. (min.) _____ ft. Length _____ ft. Trench Depth _____ ft.

TYPE OF PAVEMENT (Check one):
_____ Concrete Pavement
_____ Bituminous Surface Course, Concrete Base
_____ Bituminous Surface Course, Bituminous Concrete Base
_____ Other

Work will be started on _____ Completed _____

Remarks _____

SUBMIT WITH THIS APPLICATION A DETAILED PLAN DRAWN TO SCALE SHOWING THE PROPOSED INSTALLATION AND WHATEVER ADDITIONAL DATA IS NECESSARY FOR A COMPLETE UNDERSTANDING OF THE REQUEST. THE TOWN OF HARRISON IS NOT RESPONSIBLE FOR ANY ERRORS OR MISINFORMATION GIVEN IN THE APPLICATION AND ON THE ACCOMPANYING PLANS.

FEE SCHEDULE

PERMIT FEES:

Fees: There shall be paid with the application for a permit a charge calculated on the basis of the following:

1. Roadway, sidewalk and driveway opening and excavation:			
Up to and including 400 square feet-	\$100.00	_____	
Over 400 square feet \$100 plus			
	\$2 for each additional X	Sq. Ft.	= _____
2. Sidewalk and driveway construction/replacement			
Up to and including 500 square feet -	\$ 50.00	_____	
Over 500 square feet but less than 1000 square feet-	75.00	_____	
1000 square feet or more-	100.00	_____	
3. Curb Reconstruction-	\$ 3 per X	_____	Linear Ft. =
4. Non-Excavation Utility installation	50.00	_____	
	TOTAL	_____	

***CERTIFICATE OF INSURANCE**

- a) \$1,000,000 per occurrence & \$2,000, 000 aggregate
Town Named as Additional Insured or
- b) Self Insured Certificate

Received by _____ Date _____ Receipt No. _____

DEPOSIT

Certified, Treasurer's or Cashier's Check

OR

***PERFORMANCE**

BOND \$ _____ **Received by** _____ **Date** _____ **Receipt No.** _____

The Performance Bond shall not be less than the cost determined by the Town Engineer and shall be maintained for the duration of the permit. All performance bonds shall be written by a surety company authorized to do business in the State of New Jersey.

MAINTENANCE BOND

\$500 or 10% of Total Cost (Whichever is greater). The Term of each bond shall begin from the completion date of the permanent restoration of the opening by the permittee and shall terminate after one year from that date.

DATE RECEIVED _____

***SEE ATTACHED CERTIFICATE OF INSURANCE AS A SAMPLE OF WHAT IS REQUIRED.**

CONTRACTOR MUST CALL CONSTRUCTION DEPT. 48 HOURS PRIOR TO BEGINNING WORK (973) 268-2446.

I hereby agree to observe all requirements of the Code of the Town of Harrison, as set forth in Ordinance No. 1111 and to provide a safe working environment for all site personnel in accordance with the OSHA Standards and Regulations. No work in connection with this application will be started until the final permit is approved and issued.

(Signature of Applicant or Authorized Representative)

Date: _____

(PRINT OR TYPE NAME)

FOR OFFICE USE ONLY

APPLICATION AND ACCOMPANYING DIAGRAM REVIEWED BY ENGINEERING

Supervisor of Engineering

Date

Comments:

APPLICATION SUBMITTED TO HARRISON TRAFFIC SAFETY AND REVIEWED BY:

Name

Title

Date

Comments:

INITIAL INSPECTION

DATE

INITIAL

FINAL INSPECTION

Date

INITIAL

DISTRIBUTION:

_____ Public Works Road Inspector _____ Public Works Sewer Division

_____ Fire Chief _____ Police Traffic

REVISED: December 20, 2018